

OCEAN COUNTY SOIL CONSERVATION DISTRICT BOARD
OF SUPERVISORS' MEETING
714 LACEY ROAD, FORKED RIVER, NJ 08731
May 15, 2025
Minutes

I. CALL TO ORDER:

The meeting was called to order at 8:02 a.m. by Dr. William Pollock. Dr. Pollock confirmed that announcements for the meeting were made pursuant to the Open Public Meetings Act and forwarded to the Asbury Park Press, The Press of Atlantic City, and the Ocean County Clerk. The meeting Agenda and WebEx information was published on the District's website. The meeting was held via WebEx and at the District Office.

Supervisors present: Dr. William Pollock, Chairman; John Tiedemann, Vice Chairman; Dr. Michael Gross, Secretary; Gary Paxton, Treasurer; and Ray Bukowski, board member. Others present: Christine Raabe, District Director; Jean Baluski, Assistant District Director; Mary Ellen Banfield, Office Manager; Rebecca Laboy, Education Outreach Coordinator—Ocean County Soil Conservation District (OCSCD). Also present was Nicole Ciccaglione, Natural Resource Conservation Service (NRCS).

II. FLAG SALUTE

Dr. Pollock led the salute to the flag of the United States of America.

III. APPROVAL OF AGENDA

A motion to accept the Agenda was made by Dr. Gross and seconded by Mr. Tiedemann.
Roll call vote: unanimous

IV. APPROVAL OF PREVIOUS MINUTES (3/20/2025)

A motion to accept the previous Minutes was made by Mr. Tiedemann and seconded by Mr. Paxton.
Roll call vote: unanimous with the exception of Mr. Bukowski, who abstained.

V. REPORTS TO BOARD – Natural Resources Conservation Service (NRCS) & State Soil Conservation Committee (SSCC)

Ms. Ciccaglione reported that there were 4 EQIP applications: 3 forestry applications and 1 wildlife habitat application which have been approved for funding. The 9 RCCP COASTAL project applications were approved as aquaculture farmers receiving 3-year contracts. Twelve additional applications were not selected for funding at this time.

VI. CORRESPONDENCE

- A. National Association of Conservation Districts (NACD) Membership Confirmation 4/8/2025
- B. Letter to Harbor Bay Women's Club from Kristin Adams 4/30/2025
- C. Effort with OCSCD and NRCS to work with Ocean County Natural Lands Trust on ecosystem enhancement/conservation plans

VII. MONTHLY STATEMENT OF TREASURER (March - April)

A motion to accept the Treasurer's Report was made by Dr. Gross and seconded by Mr. Tiedemann.
Roll call vote: unanimous.

VIII. BILLS AND CLAIMS - (February – March - April) Chapter 251 & General

A motion to accept the Bills & Claims for the above months was made by Mr. Tiedemann and seconded by Dr. Gross. Roll call vote: unanimous

IX. REPORTS OF STANDING COMMITTEES – Ms. Laboy summarized the Education report. Also, a bus tour of the South Jersey Resource Conservation & Development Council (SJRC&D) basin retrofit project in Lakewood will occur on June 3, 2025. This is a component of the NJDEP - WM 20-008 319 Grant. The SJRC&D will do a presentation and Lakewood Department of Public Works will provide a bus for the tour.

X.. REPORTS OF SPECIAL (AD HOC) COMMITTEES - None.

X. PUBLIC COMMENT- None.

XII. CHAPTER 251 – Certified Plans, Re-Certifications, Amendments, Incomplete and Denied Plans

- A. Applications
Certified Applications as of 3/12/2025
Recertified Application as of 3/12/2025
Uncertified Plans as of 3/12/2025– no vote
- B. SCD# 24165; Swanborne Subdivision – Phase 1; Blocks 20701 & 20801, Lots 3 and 1, 8-12, 15-18, and 28; Jackson Township; SCO issued 4/9/2025
- C. Soil Disturbance; 2461 Whitesville Road; Block 13.02, Lot 29; Toms River Township; SCO Issued 4/30/2025
A motion to accept the Certified Applications, Recertified Applications, and the Stop Construction Orders (SCOs) was made by Mr. Paxton and seconded by Dr. Gross.
Roll call vote: unanimous.

XIII. OLD BUSINESS

- A. Supervisor Renomination—the applications for John Tiedemann and Gary Paxton were sent to the NJ State Soil Conservation Committee (NJ SSCC).
- B. Approval of The District's FY2026 Annual Plan of Operations (APO)
A motion to approve the APO was made by Mr. Bukowski and seconded by Mr. Tiedemann.
Roll call vote: Unanimous
- C. HVAC replacement for upstairs units: Three bids were received from local HVAC companies. ADE Heating & Cooling provided a bid to replace the furnace and air conditioning units for \$14,900. Three bids were also received from local oil tank removal companies. Hydrosience Group provided a bid to do the tank removal for \$600. A motion to approve ADE Heating & Cooling for the HVAC system replacement and Hydrosience Group to do the oil tank removal was made by Mr. Bukowski and seconded by Mr. Tiedemann.
Roll call vote: unanimous.

XIV. NEW BUSINESS

- A. Envirothon – Being Hosted by Burlington SCD – 5/17/2025
- B. The District Director participated in various partner meetings for Basin Retrofits for the current RFP from NJDEP for 319 grants. These included: Toms River, Stafford Township, Barnegat Bay Partnership, and Rutgers Water Resources Group – Proposals are due 6/2/2025
- C. Seeking price quotes from a Handyman / job list based on annual Building Inspection Report.
- D. SJRC&D Lakewood Basin Retrofit Tour – 6/3/2025
- E. Ramon Mejia, Resource Conservationist for OCSCD, has been working with each reviewer and inspector and scheduling face-to-face meetings with each municipality within their territory. Responses have been both positive and productive. It will take considerable time to complete meetings in the entire county. (There are 33 municipalities.)

XV. EXECUTIVE SESSION

A motion to go into Executive Session was made by Mr. Bukowski and seconded by Dr. Gross.
Roll call vote: unanimous. Executive session began at 8:38 a.m.
A motion to return to the Public Session was made by Mr. Paxton and seconded by Dr. Gross.
Roll call vote: unanimous. The Executive Session ended at 8:40 a.m.
A motion was made to approve the Minutes of the last Executive Session on March 20, 2025 was made by Dr. Gross and seconded by Mr. Paxton. Roll call vote: unanimous.

XVI. ANNOUNCEMENT OF NEXT DISTRICT MEETING – July 17, 2025

XVII. ITEMS FOR NEXT MEETING

XVIII. ADJOURNMENT

A motion to adjourn was made by Dr. Gross and seconded by Mr. Tiedemann. Roll call vote: unanimous. The meeting ended at 8:41 a.m.