

OCEAN COUNTY SOIL CONSERVATION DISTRICT
BOARD OF SUPERVISORS MEETING
714 LACEY ROAD, FORKED RIVER, NJ 08731
January 16, 2020 – FY 20

MINUTES

I. CALL TO ORDER - The meeting was called to order by Dr. William Pollock at 7:58 am. Dr. Pollock confirmed that announcements for the meeting were made pursuant to the Open Public Meetings Act and forwarded to the Asbury Park Press, The Press of Atlantic City and the Ocean County Clerk.

Present were Supervisors: Dr. William Pollock, Chairman, Tony DiLodovico, Vice Chairman, Dr. Michael Gross, Secretary, Martha Maxwell-Doyle and Charlene Costaris, Treasurer
Others Present: Christine Raabe, District Director, Jean Baluski, Resource Conservationist and Donna Cramer, Assistant Office Manager from Ocean County Soil Conservation District (OCSCD)
Absent: Natural Resources Conservation Service (NRCS)

II. FLAG SALUTE - Dr. William Pollock led the salute to the flag of the United States of America.

III. AGENDA - Motion to accept the agenda for today's meeting made by Charlene Costaris, seconded by Martha Maxwell-Doyle. Roll call vote: unanimous.

IV. MINUTES - The November 21, 2019 meeting minutes were approved on a motion by Dr. Michael Gross, seconded by Charlene Costaris. Roll call vote: unanimous.

V. REPORTS TO BOARD - Natural Resources Conservation Service (NRCS) update – No one present

VI. CORRESPONDENCE -

- A. Notice from Department of Law and Public Safety addressed to Board Members.
- B. Other – Thank-you card from Rich Belcher for recognition of his retirement.

VII. TREASURY REPORT - Monthly report for November showed total holdings of \$3,718,311.67. December showed total holdings of \$3,709,159.65. A motion to approve made by Dr. Michael Gross, seconded by Charlene Costaris. Roll call vote: unanimous.

VIII. BILLS AND CLAIMS - November monthly Chapter 251 disbursements were \$112,511.04. General account disbursements were \$0.00. December monthly Chapter 251 disbursements were \$89,097.46. General account disbursements were \$0.00. A motion to approve by Dr. Michael Gross, seconded by Martha Maxwell-Doyle. Roll call vote: unanimous.

IX. REPORTS OF STANDING COMMITTEES - Education update (see attached report from Becky Laboy, Education Outreach Specialist).
Other – Christine informed the Board that the Barnegat Bay Roundtable will be held on April 22, 2020. Mention of the event can be found in the January issue of Review magazine. Christine added that Becky requested the District Board approval and signing of two certificates to be issued to Irene Tysh and Lisa Mazzuca, acknowledging them for their time and efforts. Martha Maxwell-Doyle suggested treating them to lunch. The Board approved.

X. REPORTS OF SPECIAL (AD HOC) COMMITTEES - Tony DiLodovico reported that the Stormwater Phase 1 Rules have been signed off on but are not yet registered as a formal record.

XI. PUBLIC COMMENT – None

XII. CHAPTER 251 -

- A. The Board moved to approve the Chapter 251 certified, re-certified, amended and incomplete plans. Motion to approve made by Dr. Michael Gross, seconded by Martha Maxwell-Doyle. Roll call vote: unanimous.
- B. Quarterly Report for information purposes only.
- C. Discussion about SCD#19056 Jackson Crossing II – Block 3001, Lot 2; in Jackson Township. Stop Work Order rescinded on 12/9/2019.

XIII. OLD BUSINESS -

- A. At the New Jersey Association of Conservation District's Annual Meeting held on 12/2/19, OCSCD technical staff Jean Baluski, Jessica Pinto, Brittany Moore and Kristin Adams were recognized for their "Outstanding Implementation of the Soil Erosion & Sediment Control Program". OCSCD's Education Outreach Specialist Becky Laboy received the 2019 Award for "Outstanding Service as a Professional Conservationist".
- B. Tony DiLodovico added that the next annual NJACD 2020 meeting is tentatively scheduled for 11/15/20-11/16/20 in Freehold.
- C. Electrical and plumbing repairs taking place.
- D. Jessica Pinto and Ramon Mejia attended a Rutgers sponsored OSHA safety course and are working on developing a District Safety Manual on office and field safety.
- E. Other - None

XIV. NEW BUSINESS -

- A. Resolutions: 2020-04, Election of Officers/Chairman: Dr. William Pollock, Vice Chairman: Tony DiLodovico, Secretary: Dr. Michael Gross, Treasurer: Charlene Costaris. Motion to approve made by Martha Maxwell-Doyle, seconded by Tony DiLodovico. Roll call vote: unanimous; 2020-5, Professional Services. Motion to approve by Martha Maxwell-Doyle, seconded by Dr. Michael Gross. Roll call vote: unanimous; 2020-6, District's official publications. Motion to approve made by Dr. Michael Gross, seconded by Martha Maxwell-Doyle. Roll call vote: unanimous; 2020-7, Standing Committees/ Legislation: Tony DiLodovico, General Operations & Programs: Tony DiLodovico, Dr. William Pollock, Martha Maxwell-Doyle. Fiscal Administration: Charlene Costaris and Dr. Michael Gross. Environmental Education & Public Information: Dr. William Pollock, Building: Dr. Michael Gross. Motion to approve by Martha Maxwell-Doyle, seconded by Tony DiLodovico. Roll call vote: unanimous; 2020-8, Local Banking Institutes. Motion to approve made by Tony DiLodovico, seconded by Martha Maxwell-Doyle. Roll call vote: unanimous.
- B. Request to approve audit proposal from Nightlinger, Colavita & Volpa, PA for FY20. Motion to approve made by Martha Maxwell-Doyle, seconded by Charlene Costaris. Roll call vote: unanimous.
- C. There are four Stockton students scheduled for interning. Two of the students will be working on the hydrologic and hydraulic (HxH) database and involved in soil inspection training. Two will be working with Becky Laboy in the Education department.
- D. Request for approval to hire a field Inspector. Motion moved to approve made by Martha Maxwell-Doyle, seconded by Dr. Michael Gross. Roll call vote: unanimous.
- E. Annual Plan of Operation and Draft of Budget will be sent to the Board before the next meeting for review.

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XV. OTHER ANNOUNCEMENTS - None

XVI. EXECUTIVE SESSION – None

XVII. ANNOUNCEMENT OF NEXT DISTRICT MEETING – March 19, 2020

XVIII. ADJOURNMENT

The meeting was adjourned at 8:38 am. Move for adjournment made by Martha Maxwell-Doyle, seconded by Dr. Michael Gross. Roll call vote: unanimous.

Respectfully submitted,

Christine R. Raabe
District Director

CRR: dc

Dr. Michael Gross, Secretary