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## **SITE PLAN APPLICATION PACKET**

Per your request, we have enclosed the following:

1. **Application for Soil Erosion & Sedimentation Control (SE&SC) Plan Certification**
2. **Ownership Disclosure Affidavit**
3. **General Notes**
4. **Chapter 251 Fee Schedule**
5. **Instructions for direct filing of the NJDEP Request for Authorization Application (RFA), if required, are attached hereto.**

The SE&SC fee, according to the 251 Fee Schedule, is to be made payable to:

**Ocean County Soil Conservation District** or **O.C.S.C.D.**

**ONE FULL SET OF SIGNED & SEALED PLANS AND THREE (3) SIGNED & SEALED SE&SC PLANS MUST BE SUBMITTED.**

**CHECKS MUST NOT BE MORE THAN 60 DAYS OLD**

All completed forms, fees and required additional items are to be submitted to the Ocean County Soil Conservation District Office.

All applications must be signed by the project owner.

**CERTIFICATION LETTER AND CERTIFIED PLANS ARE MAILED TO THE PROJECT OWNER'S ADDRESS. PLEASE INDICATE IF THEY ARE TO BE MAILED TO A DIFFERENT ADDRESS.**

Revised 1/14/20