

3-13-19 -FY20 Draft Budget

|                                 |                                | FY20                  |
|---------------------------------|--------------------------------|-----------------------|
| <b>Support &amp; Revenues</b>   | Capital Expense Fund Balance   | \$70,500.00           |
|                                 | Interest on Investments        | \$21,000.00           |
|                                 | SESC fees                      | \$1,384,760.00        |
|                                 | RFA Funds                      | \$37,850.00           |
|                                 | <b>Total 251 income</b>        | <b>\$1,514,110.00</b> |
| <b>General Income</b>           |                                |                       |
|                                 |                                | \$0.00                |
|                                 |                                | \$0.00                |
|                                 | <b>Total Grant income</b>      | <b>\$0.00</b>         |
|                                 | Roundtable Income              | \$1,500.00            |
|                                 | Interest on Investments        | \$1,500.00            |
|                                 | <b>Total General income</b>    | <b>\$3,000.00</b>     |
| <b>Total Support &amp; Rev.</b> |                                | <b>\$1,517,110.00</b> |
| <b>Expenditures:</b>            |                                |                       |
| <b>Capital Expense</b>          |                                | <b>\$70,500.00</b>    |
| <b>Professional Fees</b>        | Accounting Expense             | \$7,500.00            |
|                                 | Engineering Consulting Expense | \$0.00                |
|                                 | Computer Consulting Expense    | \$8,000.00            |
|                                 | Legal Expense                  | \$15,000.00           |
|                                 | Chapter 251 MOU                | \$20,000.00           |
|                                 | <b>Total professional fees</b> | <b>\$50,500.00</b>    |
| <b>Building Expenses</b>        | Maintenance                    | \$16,500.00           |
|                                 | Utilities: Electric            | \$5,000.00            |
|                                 | Utilities: Heating Oil         | \$7,100.00            |
|                                 | Utilities: Internet Expense    | \$1,560.00            |
|                                 | Utilities: Verizon Landline    | \$4,500.00            |
|                                 | Utilities: Water & Sewer       | \$800.00              |
|                                 | <b>Total Utilities</b>         | <b>\$18,960.00</b>    |
|                                 | <b>Total Building Expenses</b> | <b>\$35,460.00</b>    |
| <b>Donations</b>                | Enviro-thon                    | \$500.00              |
|                                 | Forked River Rotary Club       | \$100.00              |
|                                 | other                          | \$100.00              |
|                                 | South Jersey RC&D Council      | \$200.00              |
|                                 | <b>Total Donations</b>         | <b>\$900.00</b>       |
| <b>Dues &amp; Memberships</b>   | CPESC                          | \$540.00              |
|                                 | Mayors Association Dues        | \$300.00              |
|                                 | NACD                           | \$775.00              |
|                                 | NJACD                          | \$850.00              |
|                                 | NJCDEA                         | \$120.00              |
|                                 | IECA                           | \$780.00              |
|                                 | South Jersey RC&D Council      | \$300.00              |
|                                 | SWCS                           | \$130.00              |

3-13-19 -FY20 Draft Budget

|                                    |   | FY20                |
|------------------------------------|---|---------------------|
|                                    | BJ membership                               | \$55.00             |
|                                    | <b>Total Dues</b>                           | <b>\$3,850.00</b>   |
| Employee Benefits                  | Clothing                                    | \$4,000.00          |
|                                    | Eye Care                                    | \$7,800.00          |
|                                    | NJ Health Benefits- Active                  | \$150,000.00        |
|                                    | NJ Health Benefits- Retired                 | \$132,000.00        |
|                                    | Health Care Reserve                         | \$40,000.00         |
|                                    | Prescriptions                               | \$5,000.00          |
|                                    | <b>Total Employee Benefits</b>              | <b>\$338,800.00</b> |
| Insurance Commercial Package       | Commercial Package                          | \$5,500.00          |
|                                    | Automobile                                  | \$13,000.00         |
|                                    | Public Officials Liability                  | \$7,000.00          |
|                                    | Workman's Compensation                      | \$6,000.00          |
|                                    | Contractor's Pollution Liability Policy     | \$7,700.00          |
|                                    | <b>Total Insurance</b>                      | <b>\$39,200.00</b>  |
| Office Equipment                   | Computer Equipment                          | \$4,000.00          |
|                                    | Computer Software Licenses                  | \$3,000.00          |
|                                    | <b>Total Computer Equipment</b>             | <b>\$7,000.00</b>   |
| Equipment Rental/Service Contracts | Avaya                                       | \$3,500.00          |
|                                    | Ditto (Copy Machine)                        | \$2,500.00          |
|                                    | Quench (Water filter Service)               | \$650.00            |
|                                    | Jersey Mail (Postage Machine)               | \$2,000.00          |
|                                    | Other                                       | \$1,000.00          |
|                                    | <b>Total Rental/ Service Contracts fees</b> | <b>\$9,650.00</b>   |
| Office Expenses                    | Web Development                             | \$7,500.00          |
|                                    | <b>Total Website Expense</b>                | <b>\$7,500.00</b>   |
|                                    | Legal Ad Expense                            | \$2,000.00          |
|                                    | Office Supplies                             | \$7,000.00          |
|                                    | Postage & Delivery                          | \$5,000.00          |
|                                    | Printing & Reproduction                     | \$3,000.00          |
|                                    | Reference Material & Publications           | \$500.00            |
|                                    | Chapter 251 Soil Testing                    | \$600.00            |
|                                    | <b>Total Office Expense</b>                 | <b>\$42,250.00</b>  |
| Payroll Expenses                   | Payroll-Salaries                            | \$697,500.00        |
| (Interns \$700 x 4)                | Interns                                     | \$2,800.00          |
|                                    | Paycheck Charges/Time Clock                 | \$4,000.00          |
|                                    | Section 125                                 | \$350.00            |
| Employer Payroll Tax Expenses      | FICA (Soc.Sec)                              | \$40,000.00         |

3-13-19 -FY20 Draft Budget

|  |   | FY20                  |
|--|---|-----------------------|
|  | Medicare  | \$10,000.00           |
|  | UIC/TDI/NJWORKDEV                                   | \$7,000.00            |
|  | DCRP  | \$2,000.00            |
|  | Employer Annual PERS<br>Appropriation               | \$101,075.00          |
|  | ERI Accrued Liability                               | \$37,225.00           |
|  | <b>Total payroll expense</b>                        | <b>\$901,950.00</b>   |
| Vehicle<br>Expense                         | EZ-Pass   | \$1,500.00            |
|  | Gas   | \$7,000.00            |
|  | GPS System  | \$4,000.00            |
|  | Repair & Maintenance                                | \$4,500.00            |
|  | Vehicle Registration                                | \$1,200.00            |
|  | <b>Total Vehicle Exp</b>                            | <b>\$18,200.00</b>    |
| Workshops,<br>Meetings &<br>Training       | Registrations                                       | \$12,500.00           |
|  | <b>Total Workshops, Meetings &amp;<br/>Training</b> | <b>\$12,500.00</b>    |
| 251  |   | \$1,514,110.00        |
| Expenditures:<br>General<br>Account        |   |                       |
|  | Roundtable  | \$1,500.00            |
|  | Poster Contest                                      | \$350.00              |
|  | General Expenses                                    | \$1,150.00            |
|  | <b>General Account Subtotal</b>                     | <b>\$3,000.00</b>     |
| Grant Project<br>Expense                   |   |                       |
|  |   | \$0.00                |
|  |   | \$0.00                |
|  | <b>Grant Subtotal</b>                               | <b>\$0.00</b>         |
| <b>Total General<br/>Account</b>           |   | <b>\$3,000.00</b>     |
| <b>Total Chapter<br/>251 &amp; General</b> |   | <b>\$1,517,110.00</b> |