

OCEAN COUNTY SOIL CONSERVATION DISTRICT
BOARD OF SUPERVISORS MEETING
714 LACEY ROAD, FORKED RIVER, NJ 08731
September 21, 2017 – FY 18

I. CALL TO ORDER – The meeting was called to order by Tony DiLodovico at 8:10 am. Tony DiLodovico confirmed that announcements for the meeting were made pursuant to the Open Public Meetings Act and forwarded to the Asbury Park Press, The Press of Atlantic City, and the Ocean County Clerk. Present were:

Supervisors: Tony DiLodovico, Vice Chairman, Dr. Michael Gross, Secretary, and Charlene Costaris, Treasurer.
Dr. William Pollock, Chairman, called in.

Absent: Martha Maxwell-Doyle

Others: Nicole Ciccaglione, Natural Resources Conservation Service (NRCS), Christine Raabe, District Director, Kerry Jennings, Assistant District Director, Chuck Collins, Resource Conservationist, and Jean Baluski, Office Manager from Ocean County Soil Conservation District (OCSCD).

II. FLAG SALUTE – Tony DiLodovico led the salute to the flag of the United States of America.

III. AGENDA – Motion to approve the Agenda for today’s meeting. Motion made by Charlene Costaris and seconded by Dr. Michael Gross. Roll call vote: unanimous.

IV. MINUTES – The July 20, 2017 District Meeting Minutes were approved motion by Dr. Michael Gross and seconded by Charlene Costaris. Roll call vote: unanimous

V. REPORTS TO BOARD –

- A. Nicole Ciccaglione, Natural Resources Conservation Service (NRCS), NRCS has received eight farm applications for Ocean County. There is one approval for a Bob White Quail EQUIP application. There is a Forest CAP Conservation plan ready for certification. Motion to approve was made by Dr. Michael Gross and seconded by Charlene Costaris. Roll call vote: unanimous
NRCS utilized all available funds for this fiscal year. All plans that were not funded this year will roll over to the next fiscal year’s funds. Next fiscal year sign up for farm applications are until October 20, 2017.
The Districts are the lead on the State Cost Share Program and all applications received will be sent to the State Soil Conservation Committee (SSCC) for approval for Soil & Water Cost Share. The Cost Share Program has received an annual appropriation of funds from the Corporate Business Tax (CBT) grants. All information is on the SADC website.
Cost Share Tables – Memo from Frank Minch, Executive Secretary, and SSCC dated 8/29/17- needs to be a formal adoption By District Board to accept the NRCS Cost Share Tables. This is to be done each January moving forward. Approval of the 2017 NRCS Cost Share Tables motion made by Charlene Costaris and seconded by Dr. Michael Gross. Roll call vote: unanimous
The District has two applications pending for Dave Clapp, NRCS, Resource Conservationist, to verify eligibility.
- B. State Soil Conservation Committee (SSCC) -none

VI. CORRESPONDENCE –

- A. Ken Sicknick, Chuck Collins and Cyndie Hopkinson OCSCD staff were acknowledging for their helpfulness in the application process.
- B. New Jersey Association of Conservation Districts (NJACD) – Would like the District to submit nominees for the achievement awards which will be given out at the 11/2/17 Annual Joint Conservation Conference being held at the EcoComplex in Bordentown.
- C. Rich Belcher, New Jersey Envirothon Coordinator, thanks the District for its support at the 2017 Envirothon.
- D. Javier Laureano, Environmental Protection Agency (EPA) Director of Clean Water Division, letter dated 8-10-17 thanks Ms. Gisselle Meza, Georgian Court University student as service learning project translated the Low Maintenance Landscaping into a Spanish version.
- E. Memo dated 8/25/17 from Susan E. Payne, Executive Director, Right to Farm Outreach Efforts for 2017-2018 -The County Agricultural Development Boards (CADBs) and other agricultural partners have developed a plan to create a series of high quality Right to Farm educational materials for the farmers, neighbors, municipal officials and the public.
- F. Britta Wenzel, Save Barnegat Bay letter 9-12-17 asking OCSCD for donations of books, reports, or educational objects for display in their office.

VII. TREASURY REPORT- Motion to discuss Treasury Report was made by Charlene Costaris and seconded by Dr. Michael Gross. Roll call vote: unanimous. The monthly report for July 2017 showed total holdings of \$3,792,978.28 and August 2017 showed total holdings of \$3,850,098.32. A motion to accept the report was made by Charlene Costaris and seconded by Dr. Michael Gross. Roll call vote: unanimous.

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VIII. BILLS AND CLAIMS – July 2017 Chapter 251 disbursements were \$92,623.42. General account disbursements were \$618.50. Chapter 251 August 2017 disbursements were \$98,250.21, General account disbursements were \$920.00. A motion to accept the report was made by Dr. Michael Gross and seconded by Charlene Costaris. Roll call vote: unanimous.

IX. REPORTS OF STANDING COMMITTEES –

A. Education update – See attached report

X. REPORTS OF SPECIAL (AD HOC) COMMITTEES – None.

XI. PUBLIC COMMENTS – None

XII. CHAPTER 251 –

- A. The Board moved to approve the Chapter 251 certified plans. Motion to approve made by Charlene Costaris, and seconded by Dr. William Pollock. Roll call vote: unanimous except Tony DiLodovico wishes to recuse himself from plan SCD#7800, 10745, 11758, 10470, 14671, 14981, & 10715. Dr. Michael Gross wishes to recuse himself from plan SCD#19402.
- B. SCD#12903 Dave Johnson Building - Site Plan, Toms River block 659 & Lot 1 was issued a Stop Work Order on 8/16/17.
- C. New Top Soiling & Land Grading Standards enforcement date will be 12/7/2017. Training for all the standards will be 11/9/17 & 11/29/17 held at Freehold SCD.
- D. OCSCD had six staff members attended the H x H training held on Friday 8/8/17.
- E. Frank Minch, Executive Sectary, SSCC 9-15-17 email -2:90 Rule Proposal – The Managers met on 9/20/17 to discuss the 2:90 rules. Frank requested that all comments be submitted to him by 9/29/17.

XIII. OLD BUSINESS –

- A. National Association of Conservation Districts (NACD) Grant- Urban Agriculture conservation initiative reprinted the Low Maintenance Landscape booklets into a Spanish version.
- B. NJACD Annual Conference will be held on 11/2/2017 at the Eco complex in Burlington NJ.
- F. OCSCD will send out a letter to see if there is interest in having the district help out Ocean County municipalities inspect basins.

XIV. NEW BUSINESS –

- A. Ocean County Cultural & Heritage Commission requesting the 1956 aerials. They would like to house, scan and have them digitized. Motion to approve made by Charlene Costaris and seconded by Dr. Michael Gross. Roll call vote: unanimous. As long as the storage of the photos are well kept.
- B. Motion to approve the purchase of two cars and look into Hybrid and electric cars on the State contract for the next round of car purchases. Motion made by Dr. William Pollock and seconded by Dr. Michael Gross. Roll call vote: unanimous.
- C. Opening a single payroll checking account in January was discussed.
- D. Motion to approve Jean Baluski as the designated open public record custodian & Lynnemarie Tafaro as the substitute Open public record custodian. Motion made by Dr. Michael Gross and seconded by Charlene Costaris. Roll call vote: unanimous.
- E. Supervisor email accounts were updated along with the directory for the SSCC.
- F. Motion to approve Christine Raabe outside activity questionnaire. Motion made by Dr. Michael Gross and seconded by Charlene Costaris. Roll call vote: unanimous. .
- G. Becky Laboy has requested to present “Jersey-Friendly Yards” at the NACD Annual Conference in Nashville Tennessee 1/27-31/18. Motion to approve the expenses for the conference. Motion to approve up to \$2000 in expenses. Motion made by Dr. William Pollock and seconded by Charlene Costaris. Roll call vote: unanimous.
- H. Motion to approve change insurance company from Selective Insurance with John Hill Insurance Company for the bond insurance and commercial insurance to Hartford Insurance with Links Insurance Services LLC. Motion made by Dr. Michael Gross and seconded by Charlene Costaris. Roll call vote: unanimous.
- I. Family Medical Leave Act (FMLA) Policy was approved by an emergency email vote on 8/1/2017.
- J. Envirothon 2018 – OCSCD offer to Cohost with Freehold Soil Conservation District.
- K. The Jersey- Friendly Yards website was submitted to the NJDEP for the New Jersey Governor’s Environment Excellence Award.

XV. OTHER ANNOUCEMENTS- Chuck Collins announced his retirement as of 12/1/17 and requested that the Board consider paying the employee share of monthly cost for family health benefits for the month of December during the interim period for retirement benefits to become activated.

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XVI. EXECUTIVE SESSION – Motion to go into executive session at 10:00 AM made by Dr. Michael Gross and
Seconded by Charlene Costaris. Roll call vote: unanimous.

XIV. NEW BUSINESS – To approve a policy for Health Benefit Waiver payments as per the Local Finance Notice LFN 2016-
10. Dated August 2, 2016. P.L. 2010, c.2, and N.J.S.A. 52:14-17.31a and 40A:10-17.1. Motion to approve made by
Charlene Costaris and seconded by Dr. William Pollock.

XVII. ANNOUNCEMENT OF NEXT DISTRICT MEETING – November 16, 2017

XVIII. ADJOURNMENT - The meeting was adjourned at 10:53 A.M. Move for adjournment made by Charlene Costaris,
and seconded by Dr. William Pollock. Roll call vote: unanimous

Respectfully submitted,

Christine R. Raabe,
District Director

CRR: jb

Michael Gross, Secretary