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[www.SoilDistrict.org](http://www.SoilDistrict.org)

## **SINGLE FAMILY HOME APPLICATION PACKET**

Per your request, we have enclosed the following:

1. Application for Soil Erosion & Sedimentation Control Plan Certification
2. Standard Notes
3. Chapter 251 Fee Schedule – The fee for a single-family home, according to the Chapter 251 Fee Schedule, is \$700.00 and is to be made payable to: Ocean County Soil Conservation District or O.C.S.C.D. (IF PROJECT IS COMPLETE AND A FINAL INSPECTION FOR A CERTIFICATE OF OCCUPANCY WILL BE REQUIRED WITHIN 3 WEEKS OF SUBMISSION OF APPLICATION, PAYMENT MUST BE MADE BY EITHER CASH\*, BANK CERTIFIED CHECK OR MONEY ORDER).

\*We are unable to make change. Please have exactly \$700.00.

**CHECKS MUST NOT BE MORE THAN 60 DAYS OLD.**

All completed forms, fees and required additional items are to be submitted to the Ocean County Soil Conservation District Office.

**TWO (2) SEALED PLOT PLANS MUST BE SUBMITTED FOR EACH LOT.**

All applications must be signed by the project owner.

**CERTIFICATION LETTER AND CERTIFIED PLANS ARE MAILED TO THE PROJECT OWNER'S ADDRESS. PLEASE INDICATE IF THEY ARE TO BE MAILED TO A DIFFERENT ADDRESS.**

Please allow 14 business days for initial processing.

Revised 8/01/10