

OCEAN COUNTY SOIL CONSERVATION DISTRICT
BOARD OF SUPERVISORS MEETING
714 LACEY ROAD, FORKED RIVER, NJ 08731
November 17, 2016 – FY 17

I. CALL TO ORDER – The meeting was called to order by Dr. William Pollock at 8:00 am. Dr. William Pollock confirmed that announcements for the meeting were made pursuant to the Open Public Meetings Act and forwarded to the Asbury Park Press, The Press of Atlantic City, and the Ocean County Clerk. Present were:

Supervisors: Dr. William Pollock, Tony DiLodovico, Dr. Michael Gross, Charlene Costaris, and Martha Maxwell-Doyle.

Others: Timothy Fekete, New Jersey Department of Agriculture (NJDA), Douglas Kauffman, Natural Resources Conservation Service (NRCS), Christine Raabe, District Director, Kerry Jennings, Assistant District Director, Chuck Collins, Resource Conservationist, and Jean Baluski, Office Manager from Ocean County Soil Conservation District (OCSCD).

II. FLAG SALUTE – Dr. William Pollock led the salute to the flag of the United States of America.

III. AGENDA – Motion to approve the Agenda for today's meeting. Motion made by Charlene Costaris and seconded by Martha Maxwell-Doyle. Roll call vote: unanimous.

IV. MINUTES – The September 15, 2016 District Meeting Minutes were approved with minor grammar corrections motion by Charlene Costaris and seconded by Dr. Michael Gross. Roll call vote: unanimous except for Martha Maxwell-Doyle abstains

V. REPORTS TO BOARD –

- A. Douglas Kauffman, Natural Resources Conservation Service (NRCS) for 2017 no AMA applications, there are 3 EQIP – in the screening process. Open EQIP contracts 2013:2, 2014:1, 2015:3, and 2016:1 and EQIP/RCPP 2016:1. Open WHIP contracts 2013:1. Conservation Stewardship program-none. Conservation Agreement for Signature 1.
Motion to approve agreement made by Martha Maxwell-Doyle and seconded by Tony DiLodovico.
- B. State Soil Conservation Committee (SSCC) – Tim Fekete from New Jersey Department of Agriculture (NJDA) handed out the September 28, 2016 Secretary's Report to the New Jersey State Board Agriculture: the topics included Eastern Equine Encephalitis, Jersey Fresh social media, USDA honey bee survey, Red knot – adaptive management, water supply advisory council, and Honorary American degree recipients. Also handed out the Governor press releases November 9-15 2016: Christie administration awards grant to gleaning organizations, NJ Department of Agriculture announces 2016 "Jersey Fresh Love" photo contest winner and Tom Beaver named director of NJDA's division of marketing and development.
Tony DiLodovico announced the state committee is collecting FY16 Audits from the district.

VI. CORRESPONDENCE –

- A. Conserve Wildlife Foundation has selected Martha Maxwell-Doyle to receive this year's Women & Wildlife "Inspiration" award. On November 30th from 6:00 - 8:30 p.m. at Duke Farms.
- B. John Showler, State Erosion Control, Engineer, NJ Department of Agriculture, (NJDA) 9/21/16 email about Soil Restoration – Top Soiling & Land grading -public comment 60 day period will end on 11/19/16. Letter from Matthew J. Ward Chairman of the Board of Supervisor from HEP SCD about the implementation of the Soil Restoration Standards.
- C. Daniel Kuti, Environmental Specialist III, NJDEP-BNPC email about Stormwater general permit.
- D. Training Subcommittee questionnaire seeking input from the board & staff to rank the trainings. If the Committee had asked for training suggestions the form would have been more beneficial.
- E. John Showler re-issued the Technical Bulletin 2014-2.0 -12/8/14 - Collection of 251 electronic site plans. The purpose is to upload the information to the Hydrologic Stormwater Basin Database (HxH Database).
- F. Letter to Governor Chris Christie on 9/21/16 from Thomas J. Vilsack, Secretary, USDA requesting a primary county disaster designation for 11 NJ Counties due to freeze, excessive heat & drought. District shared this information with the Ocean County Agriculture Board.
- G. Soil Restoration Self certification form was drafted by John Showler and is open for discussion. At the October 20th manager's meeting training for the district technical staff on implementing the form was discussed and the liabilities.
- H. John Showler announced the H x H database is up for viewing at <https://hydro.rutgers.edu>
Jean Baluski has been correcting the information in the HxH database for OCSCD.

VII. TREASURY REPORT- The monthly report for September 2016 showed total holdings of \$3,845,384.18 and October 2016 showed total holdings of \$3,829,410.21. A motion to accept the report was made by Charlene Costaris and seconded by Dr. Michael Gross. Roll call vote: unanimous.
Handed out to the Board the 5 year profit and loss report/chart.

VIII. BILLS AND CLAIMS – September 2016 Chapter 251 disbursements were \$129,860.00, General account disbursements were \$137.31. Chapter 251 October 2016 disbursements were \$147,148.09, General account disbursements were \$6340.00. A motion to accept the report was made by Dr. Michael Gross and seconded by Tony DiLodovico. Roll call vote: unanimous.

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IX. REPORTS OF STANDING COMMITTEES –

- A. Education Update - see attached report.
- B. Envirothon 2017 Morris/Warren SCD will be hosting at Schooley's Mtn. The OCSCD has offered to host the 2018 Envirothon.

X. REPORTS OF SPECIAL (AD HOC) COMMITTEES – None.

XI. PUBLIC COMMENTS – Open for public comment made by Charlene Costaris and seconded by Dr. Michael Gross. Chuck Collins had no comments. Close Public comment made by Dr. Michael Gross and seconded by Tony DiLodovico. Roll call vote: unanimous.

XII. CHAPTER 251 –

- A. The Board moved to approve the Chapter 251 certified plans. Motion to approve made by Dr. Michael Gross, and seconded by Martha Maxwell-Doyle. Roll call vote: unanimous
- B. OCSCD 251 Quarterly Report posted on the SESC Yahoo website which now includes federal projects. A copy was handed out to the board.
- C. Changes to staff assignments & coverage areas are ongoing.

XIII. OLD BUSINESS –

- A. Burlington County SCD shared employee still up for discussion and reevaluation.
- B. The OCSCD was not eligible for the refrigerator rebate. The rebate is only offered to residential address.
- C. OCSCD has received two quotes from Actuaries to prepare a report on post-retirement benefits plan. Motion to use Bury and Associates INC. Motion made by Dr. Michael Gross, and seconded by Martha Maxwell-Doyle. Roll call vote: unanimous

XIV. NEW BUSINESS –

- A. Approval of the OCSCD Board Meeting Schedule for 2017 Motion to approve Tony DiLodovico, seconded by Martha Maxwell-Doyle. Roll call vote: unanimous.
- B. Approval of the National Association of Conservation Districts (NACD) 2017 membership Dues gold category at the cost of \$775.00. Motion to approve Charlene Costaris, seconded Dr. Michael Gross. Roll call vote: unanimous.
- C. FY16 Audit handout for review/approval. Discussion and Board approval of audit tabled for the January 2017 meeting
- D. Employee Evaluations are still in process.
- E. Approval of the Ocean County Mayor's Association annual dues of \$215.00. Motion made by Dr. Michael Gross, and seconded by Martha Maxwell-Doyle. Roll call vote: unanimous

XV. OTHER ANNOUNCEMENTS – None

XVI. EXECUTIVE SESSION – Motion to go into executive session at 8:55 AM made by Martha Maxwell-Doyle and seconded by Charlene Costaris. Roll call vote: unanimous.

XVII. ANNOUNCEMENT OF NEXT DISTRICT MEETING – January 19, 2017

XVIII. ADJOURNMENT - The meeting was adjourned at 9:27 A.M. Move for adjournment made by Dr. Michael Gross, and seconded by Martha Maxwell-Doyle. Roll call vote: unanimous

Respectfully submitted,

Christine R. Raabe,
District Director

CRR: jb

Michael Gross, Secretary