

OCEAN COUNTY SOIL CONSERVATION DISTRICT
BOARD OF SUPERVISORS MEETING
714 LACEY ROAD, FORKED RIVER, NJ 08731
January 19, 2017 – FY 17

I. CALL TO ORDER – The meeting was called to order by Dr. William Pollock at 8:00 am. Dr. William Pollock confirmed that announcements for the meeting were made pursuant to the Open Public Meetings Act and forwarded to the Asbury Park Press, The Press of Atlantic City, and the Ocean County Clerk. Present were:

Supervisors: Dr. William Pollock, Tony DiLodovico, Dr. Michael Gross, Charlene Costaris, and Martha Maxwell-Doyle.

Others: Nicole Ciccaglione, Natural Resources Conservation Service (NRCS), Christine Raabe, District Director, Chuck Collins, Resource Conservationist, and Jean Baluski, Office Manager from Ocean County Soil Conservation District (OCSCD).

II. FLAG SALUTE – Dr. William Pollock led the salute to the flag of the United States of America.

III. AGENDA – Motion to approve the Agenda for today's meeting. Motion made by Charlene Costaris and seconded by Martha Maxwell-Doyle. Roll call vote: unanimous.

IV. MINUTES – The November 17, 2016 District Meeting Minutes were approved motion by Charlene Costaris and seconded by Dr. Michael Gross. Roll call vote: unanimous

V. REPORTS TO BOARD –

- A. Nicole Ciccaglione, Natural Resources Conservation Service (NRCS), No formal report, Press release No: FY17-05 NJ farmers and forest land owners invited to apply for updated Conservation Stewardship Program, sign up ends February 3, 2017. NRCS has received two applications so far. Applications received in 2017-One forestry plan and Implementation of a forestry plan. State Cost Sharing Plan is back. NRCS is discussing the technical assistance role with New Jersey Agriculture Department (NJAD). The two programs that will be funded are Soil and Water Cost-share grants and Deer Fencing Cost-share grants. The Districts are the lead on the State Cost Share Program.

VI. CORRESPONDENCE –

- A. Frank Minch, Executive Secretary, State Soil Conservation Committee (SSCC) New Jersey Department of Agriculture (NJDA) SSCC 2017 Meeting Schedule- quarterly.
- B. Frank Minch, Executive Secretary, State Soil Conservation Committee (SSCC) New Jersey Department of Agriculture (NJDA) Memo 12/2/16 Holiday Gifts.
- C. Rutgers Cooperative Extension Water Resources Program published Green Infrastructure Guidance Manual for New Jersey. The manual is available to download for free and hard copies for \$15.
- D. Pinelands Nursery & Supply- Annual Dinner meeting Thursday March 9th 2017.
- E. Ocean County Agriculture Development Board 12/21/2016 Resolution stated that Christine R. Raabe Non-Voting member reappointed until December 31, 2020.

VII. TREASURY REPORT- Motion to discuss Treasury Report was made by Charlene Costaris and seconded by Martha Maxwell-Doyle. Roll call vote: unanimous.

The monthly report for November 2016 showed total holdings of \$3,801,979.71 and December 2016 showed total holdings of \$3,752,309.25. A motion to accept the report was made by Martha Maxwell-Doyle and seconded by Dr. Michael Gross. Roll call vote: unanimous.

VIII. BILLS AND CLAIMS – November 2016 Chapter 251 disbursements were \$104,220.74, General account disbursements were \$300.00. Chapter 251 December 2016 disbursements were \$127,108.39, General account disbursements were \$0.00. A motion to accept the report was made by Charlene Costaris and seconded by Tony DiLodovico. Roll call vote: unanimous.

IX. REPORTS OF STANDING COMMITTEES –

- A. Education Update - see attached report.

X. REPORTS OF SPECIAL (AD HOC) COMMITTEES – None.

XI. PUBLIC COMMENTS – Open for public comment made by Charlene Costaris and seconded by Dr. Michael Gross. Chuck Collins had no comments. Close Public comment made by Dr. Michael Gross and seconded by Tony DiLodovico. Roll call vote: unanimous.

XII. CHAPTER 251 –

- A. The Board moved to approve the Chapter 251 certified plans. Motion to approve made by Martha Maxwell-Doyle, and seconded by Charlene Costaris. Roll call vote: Tony DiLodovico wishes to recuse himself from plan SCD#18747 Hamilton – One lot, SCD#17812 the Oaks at Jackson and #18232 Heritage Minerals
- B. OCSCD FY17 Quarter 2 - 251 Quarterly Report posted on the SESC Yahoo website which now includes federal projects. A copy was handed out to the board.

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XIII. OLD BUSINESS –

- A. Employee Evaluations are still in process – completed this week.
- B. District has received 15 Inspector resumes. The ranking, testing and interview process will begin next week.
- C. New Ford Focus delivered 1/12/17.
- D. The Subaru is for sale waiting for Bids.

XIV. NEW BUSINESS –

- A. Motion to approve the FY16 Audit Motion made by Charlene Costaris and seconded by Dr. Michael Gross. Roll call vote: unanimous.
- B. Audit Proposal from NIGHTLINGER, COLAVITA & VOLPA, and P.A. for FY17 Audit was table until next meeting, the proposal was not received in time to discuss.
- C. Dr. Pollock presented the following resolutions. Resolutions: 2017-1, Election of Officers/ Roll call vote; 2017-2, Professional Services/ Roll call vote; 2017-3, District's official publications /Roll call vote; 2017-4, Standing Committees/ Roll call vote unanimous.
- D. Appointment of 2017 Nominating Committee members; (Michael Gross term to expire on June 30, 2017) / Roll call vote unanimous.
- E. Renew Existing members and enroll new staff into the New Jersey Conservation District Employees Association- Motion to approve made by Charlene Costaris and seconded by Dr. Michael Gross. Roll call vote: unanimous
- F. The board reviews the actuary report and will make a list of question to ask the Actuary.
- G. Becky submitted the Grant application to the BBP the new grant is New Jersey Friendly Yards. The project will be at the Lighthouse Center & there will be workshops.
- H. Michael Marcella retired December 31, 2016. Mike will be reimbursed for his unused sick and vacation time as per the State & Office policies.
- I. Low Maintenance Landscaping guide reprinted-BBP grant funded partial cost and the District funded the rest of the cost.

XV. OTHER ANNOUCEMENTS- None

XVI. EXECUTIVE SESSION – Motion to go into executive session at 8:53 AM made by Charlene Costaris and Seconded by Dr. Michael Gross. Roll call vote: unanimous.

After coming out of executive session the Board made a Motion to approve a Resolution to transfer 251 interest annually to the general account to be used for education & outreach made by Dr. Michael Gross, seconded by Charlene Costaris Roll call vote: unanimous.

XVII. ANNOUNCEMENT OF NEXT DISTRICT MEETING – March 16, 2017

XVIII. ADJOURNMENT - The meeting was adjourned at 9:40 A.M. Move for adjournment made by Dr. Michael Gross, and seconded by Charlene Costaris. Roll call vote: unanimous

Respectfully submitted,

Christine R. Raabe,
District Director

CRR: jb

Michael Gross, Secretary