

OCEAN COUNTY SOIL CONSERVATION DISTRICT
BOARD OF SUPERVISORS MEETING
714 LACEY ROAD, FORKED RIVER, NJ 08731
January 16, 2014 – FY 14
MINUTES

I. CALL TO ORDER – The meeting was called to order by Dr. Pollock at 8:00am. Dr. Pollock confirmed that announcements for the meeting were made pursuant to the Open Public Meetings Act and forwarded to the Asbury Park Press, The Press of Atlantic City, and the Ocean County Clerk. Present were:

Supervisors: Dr. William Pollock, Dr. Michael Gross, Tony DiLodovico, Charlene Costaris and Martha Maxwell-Doyle.

Others: Christine Raabe, District Director, Kerry Jennings, Assistant District Director and Cynthia Hopkinson from Ocean County Soil Conservation District (OCSCD), Erin Bice from Natural Resources Conservation Service (NRCS), and Wayne Bircher from the public.

II. FLAG SALUTE – Dr. William Pollock led the salute to the flag of the United States of America.

III. AGENDA – Motion to approve the Amended Agenda for today's meeting. Motion made by Martha Maxwell-Doyle and seconded by Charlene Costairs. Roll call vote: unanimous.

IV. MINUTES – The November 21, 2013 Minutes were approved on a motion by Charlene Costairs and seconded by Martha Maxwell-Doyle. Roll call vote: unanimous.

V. REPORTS TO BOARD –

A. Erin Bice (NRCS), presented reports for the Activities Update for Ocean County Farm Bill Programs. There are three applications for current programs. NRCS is working on ranking right now. There is a second application period for EQUIP initiatives opportunities with a deadline of February 21, 2014. The WHIP Program is now being funded and taking applications until April 18, 2014, also Working Lands for Wildlife with a deadline of March 21, 2014. CSP open for application with ten (10) active contracts that NRCS is continuing to work on.

VI. CORRESPONDENCE –

- A. Frank Minch announced the 2014 meeting schedule for State Soil Conservation Committee (SSCC) New Jersey Department of Agriculture (NJDA). A schedule was distributed.
- B. Expiring terms of District Supervisor Members of the SSCC. Tony DiLodovico's term is expiring on 12/31/14 and Tony stated he is willing to serve a second term. Elections will be held during the New Jersey Association of Conservation Districts Meeting in November of 2014.

VII. TREASURY REPORT- The monthly report for November 2013 showed total holdings of \$2,686,786.90 and December 2013 showed total holdings of \$2,735,515.07. A motion to accept the report was made by Martha Maxwell-Doyle and seconded by Dr. Michael Gross. Roll call vote: unanimous.

The Board moved to approve the renewal at Hudson City Savings Bank of two (2) Certificate of Deposits that will be rolled over at the prevailing rate of renewal at the end of February. One CD valued at \$60,540.62 and the second valued at \$660,443.25 for two (2) year term. Motion to approve made by Tony DiLodovico and seconded by Charlene Costairs. Roll call Vote: unanimous

VIII. BILLS AND CLAIMS – November 2013 Chapter 251 disbursements were \$66,203.08, General account disbursements were \$0. Chapter 251 December 2013 disbursements were \$89,946.67. General account disbursements were \$0. A motion to accept the report was made by Martha Maxwell-Doyle and seconded by Tony DiLodovico. Roll call vote: unanimous.

IX. STANDING COMMITTEES – None

X. REPORTS OF SPECIAL (AD HOC) COMMITTEES – None.

XI. PUBLIC COMMENTS - Wayne Bircher, Environmental Manager of Lenar Homes in Allentown, PA attended the meeting in order to have great communication and build relationships between his company and OCSCD and intends to attend our meetings four (4) times a year. Lenar Homes has projects in Jackson, Waretown and upcoming projects in Plumsted.

XII. CHAPTER 251 –

- A. The Board moved to approve the Chapter 251 certified plans. Motion to approve made by Dr. Michael Gross, and seconded by Martha Maxwell-Doyle. Roll call vote: unanimous
- B. Update on Sandy Projects from Kerry Jennings: there were 230 Sandy project plans submitted: 217 Single Family Homes, 1 multi-family, 12 site plans. There were 369 exemptions issued. This past quarter Single Family Homes in October, 54 out of 68 were Sandy- related, in November 39 out of 56 were Sandy- related and in December, 41 out of 61 homes were Sandy related. Numbers have reached a plateau and staying on the high side. OCSCD is still receiving many plans in areas of county including Beach Haven West and the barrier islands that were greatly impacted by Superstorm Sandy. Construction official thinks 10% of plans have been submitted, many are still doing damage assessments. Comparing the first half of the fiscal years, July to December 2012 we received 276 plans and July to December 2013 we received 469 plans. There were no homeowner complaints and only 1 commercial complaint from a marina in Barnegat which was quickly resolved. This increase is a 56% increase in workload compared to last year. This is a continued and very rapid influx from previous years.

XIII. OLD BUSINESS –

- A. APO survey – All surveys were emailed back to Jean Baluski (OCSCD) before this meeting.
- B. Soil Restoration Committee update. Committee meets regularly. We are still discussing top soil and land grading soils standards comments and would like stronger wording. The subcommittee might be finished at the next meeting and will be distributed to all districts in the State for comments. Top soil and land grading goes on to public comment after done in subcommittee, then the SSCC has to approve.

XIV. NEW BUSINESS –

- A. FY13 Audit distributed at last meeting. Audit accepted as presented. Vote: unanimous.
- B. Accepted the Audit Proposal from Nightlinger, Colavita & Volpa, P.A. for FY14 Audit - vote: unanimous.
- C. Dr. Pollock presented the following resolutions. Resolutions: 2014-1, Election of Officers; Chairman; Dr. William Pollock, Vice Chairman; Anthony Di Lodovico, Secretary; Dr. Michael Gross, Treasurer; Charlene Costaris. Roll call vote, unanimous; 2014-2, Professional Services: Legal Council: Francis Rodman Rupp, Auditor: Nightlinger, Colavita & Volpa, P.A.; Insurance Agent: John Hill Agency & New Jersey Manufacture; Engineering Consultant: Storm Water Management; Computer Consultant: Global Computers and Financial Institutions: Ocean First Bank and Hudson City Savings. Roll call vote: unanimous 2014-3, District's official publications: Asbury Park Press and The Press of Atlantic City; Roll call vote: unanimous; 2014-4, Standing Committees: Legislation: Anthony Di Lodovico; General Operations and Programs: Anthony Di Lodovico, William Pollock, Martha Maxwell-Doyle; Fiscal Administration: Charlene Costaris, Michael Gross, Environmental Education & Public Information: William Pollock; Building: Michael Gross. Roll call vote: unanimous
- D. Appointment of Nominating Committee members – Mary Judge, Christopher Claus, German Georgieff, John Wnek, Vicki Pecchioli, Terry O'Leary and William Slack as Chairman; Dr. Michael Gross term to expire on June 30, 2014 - Roll call vote: unanimous – Dr. Gross abstained
- E. Chapter 251 Policy & Procedure Manual Review – Kerry & Christine have another meeting at the end of this month. Last meeting was held 1/7/14 at Freehold Soil Conservation District. Group is reviewing.

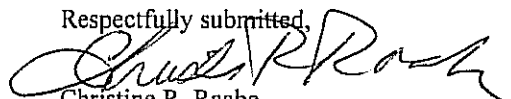
XV. OTHER ANNOUNCEMENTS – None

XVI. EXECUTIVE SESSION – Motion to go into executive session was made by Martha Maxwell-Doyle, and seconded by Charlene Costaris. Roll call vote: unanimous.

XVII. ANNOUNCEMENT OF NEXT DISTRICT MEETING – March 20, 2014

XVIII. ADJOURNMENT – The meeting was adjourned at 8:48 A.M. Move for adjournment made by Martha Maxwell Doyle and seconded by Charlene Costaris. Roll call vote, unanimous.

Respectfully submitted,


Christine R. Raabe,
District Director

CRR: ch


Michael Gross, Secretary