

OCEAN COUNTY SOIL CONSERVATION DISTRICT  
BOARD OF SUPERVISORS MEETING  
714 LACEY ROAD, FORKED RIVER, NJ 08731

NOVEMBER 17, 2011

**MINUTES**

**I. CALL TO ORDER** – The meeting was called to order by Dr. Pollock at 7:55 a.m. Dr. Pollock confirmed that announcements for the meeting were made pursuant to the Open Public Meetings Act and forwarded to the Asbury Park Press, The Press of Atlantic City, and the Ocean County Clerk. Present were:

**Supervisors:** Dr. William Pollock, Dr. Michael Gross, Martha Maxwell-Doyle, Charlene Costaris, and Tony DiLodovico

**Absent:** No one was in attendance from the State Committee or NRCS.

**Others:** David Friedman and Barbara Blaine

**II. FLAG SALUTE** – Dr. Pollock led the salute to the flag of the United States of America.

**III. AGENDA** – Motion to approve the Agenda for today's meeting made by Martha Maxwell-Doyle, seconded by Dr. Michael Gross. Roll call vote: unanimous.

**IV. MINUTES** – The September 15, 2011 Minutes were approved on a motion by Dr. Michael Gross and seconded by Martha Maxwell-Doyle. Roll call vote: unanimous.

**V. CORRESPONDENCE** – Received Proposed Standards "Soil Stabilization in the Pinelands National Reserve" from Cape Atlantic District.

**VI. TREASURY REPORT** – The monthly report for September 2011 showed total holdings of \$2,478,998.61, and October 2011 showed total holdings of \$2,451,438.19. A motion to accept the report was made by Charlene Costaris, and seconded by Martha Maxwell-Doyle. Roll call vote: unanimous.

**VII. BILLS AND CLAIMS** – Chapter 251 September 2011 disbursements were \$87,059.18, General account disbursements were \$2800; October 2011 disbursements were \$107,064.54, General account disbursements were \$0. A motion to accept the report was made by Martha Maxwell-Doyle, and seconded by Tony DiLodovico. Roll call vote: unanimous.

**VIII. STANDING COMMITTEES** – None.

**IX. REPORTS OF SPECIAL (AD HOC) COMMITTEES** – None.

**MINUTES  
BOARD OF SUPERVISORS' MEETING  
NOVEMBER 17, 2011  
PAGE 2**

**X. PUBLIC COMMENTS – None.**

**XI. CHAPTER 251 –** The Board moved to approve the Chapter 251 certified plans with no abstentions. Motion to approve made by Martha Maxwell-Doyle, and seconded by Tony DiLodovico. Roll call vote: unanimous.

The Board moved to approve the Exempt Municipality Report. Motion to approve made by Charlene Costaris, and seconded by Martha Maxwell-Doyle. Roll call vote: unanimous.

Russo Site- No action by the District has been taken. The board agreed that the Chapter 251 Legislation must be strengthened.

**XII. OLD BUSINESS –** A. ALS 319h grant long swamp creek  
B. Soil Conference May 30, 2012.  
C. Reviewed & Approved Personnel Policy

**XIII. NEW BUSINESS -** A. District website – Ms. Maxwell-Doyle provided an overview of the Request for Proposal (RFP) to seek consultanting assistance to redesign the District website. Ms. Maxwell-Doyle noted that the District received eight RFPs and that they all were within the bid threshold of \$5,000. Ms. Maxwell-Doyle and Christine Raabe had carefully reviewed the RFPs and their recommendation is Kevin Sparkman, Fusionsparks. Motion to approve made by Charlene Costaris, and seconded by Martha Maxwell-Doyle. Roll call vote: unanimous.

B. Barbara Blaine's Retirement March 31, 2012.

C. Memorandum of Understanding was reviewed between The District and NREF. The purpose of the MOU is to clarify and confirm that Ms. Raabe serves as a volunteer for NREF. Motion to enter into this MOU was made by Charlene Costaris, and seconded by Martha Maxwell-Doyle. Roll call vote: unanimous.

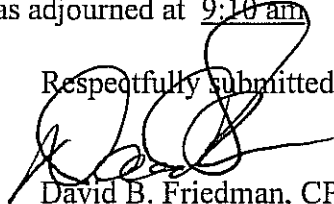
**XIV. REPORTS TO BOARD – none.**

**XV. EXECUTIVE SESSION –** A Motion was made by Dr. Pollock, and seconded by Charlene Costaris, to convene to closed session.


**XVI. ANNOUNCEMENT OF NEXT DISTRICT MEETING –** January 19, 2012.

**XVII. ADJOURNMENT -** Meeting was adjourned at 9:10 am

Respectfully submitted,

  
David B. Friedman, CPESC  
District Director

DBF:jb/bb

 Jan. 19, 2012  
Michael Gross, Secretary